



ELS University Application 2010

University Application Checklist

Please type (or print in black ink) all information. Send a complete package with the following original documents:

- ▶ In English, complete all items on the application form and the financial statement.
- ▶ In English, sign the application and financial statement forms where indicated. If you are under 18 years of age, your parent or guardian must also sign the application in English. All sealed envelopes must be labeled in English: identify the student, contents, and issuer's name.
- ▶ Include the following with your ELS University application:
 - Current, official, certified Bank Statement issued within the last 6 months with bearer's name in English and balance in US currency. Account Name: _____
 - If the account bearer is not the student, bearer must submit an Affidavit of Support.
 - One official set of original, certified transcripts per University to which you are applying, translated into English and sealed by the issuing institution. _____ sealed transcript(s) enclosed.
 - Additional set of official, certified transcripts if applying for transfer credits, translated into English and sealed by the issuing institution. _____ additional sealed transcript(s) enclosed. Additional fee is required for third party transcript evaluation.
 - One unsealed copy of all transcripts is required for University Admission Services processing. NOTE: If student's GPA does not meet university minimum, standardized test scores may be required at the time of application. If not available, more suitable universities may be suggested.
 - Statement of Purpose/Essay OR Resume: For Graduate Applications only
 - Official standardized test scores or proof of English proficiency, if applicable:
ELS Level _____ TOEFL® iBT _____ GMAT® _____ GRE® _____ SAT®/ACT® _____ Other _____
 - _____ Letter(s) of Recommendation enclosed, if applicable; signed, sealed, and labeled in English with student's name and recommender's name
 - Copy of passport picture page
 - One passport-size photograph per University. _____ enclosed.
 - Additional documents as necessary (e.g. portfolio): _____

Please mail all application materials to:

**University Admission Services
ELS Educational Services
400 Alexander Park
Princeton, NJ 08540**

**T: +1.609.750.3506
F: +1.609.750.3507
E-mail: UPSInfo@els.edu
www.USAAUniversityGuide.org**

For ELS Counseling Agent Use Only

Personal Information

Name (must match passport)

Last/Family Name(s)

First/Given Name(s)

Full Middle Name(s)

Male Female

Married Single

Date of Birth

Native Language

____ / ____ / ____

day month year

Country of Citizenship

Passport Number

City and Country of Birth

What type of visa do you currently hold? _____

You plan to apply for what type of visa: I-20 F-1 J ____ M ____

All visa holders living in the United States must provide a US mailing address:

Academic Information

Degree for which you are applying

Associate (two-year) Bachelor's (four-year) Master's Doctorate Certificate program

Term you would like to begin studying for your degree

Year _____ Fall Winter Spring Summer

Program of Study (Major) _____ Area of Specialization _____

If you have selected the universities to which you wish to apply, please list them in order of preference below.

1. _____ 2. _____
3. _____

If you have not yet selected a university, please select a state within your preferred region of the United States.

| Region | State You Prefer (Please indicate First, Second, or Third Choice) |
|-------------------------------|---|
| Western (e.g. Texas) | |
| North Central (e.g. Illinois) | |
| South East (e.g. Florida) | |
| North East (e.g. New York) | |

If you are accepted to your first choice university, you plan to attend the following ELS Language Center in the US:

City/State: _____ Approximate date (day/month/year): _____

List all educational institutions you have attended. If there are periods of more than six (6) months between educational institutions, write an explanation for each period on a separate sheet of paper.

| Type of Institution | Name of Institution | City/Country | Dates Attended (MM/YY – MM/YY) | Diploma/Degree Received | Major | Grade Point Average (e.g. 3.0/4.0) |
|---------------------------|---------------------|--------------|--------------------------------|-------------------------|-------|------------------------------------|
| Secondary School | | | | | | |
| Trade/Occupational School | | | | | | |
| University | | | | | | |
| University | | | | | | |
| English Language School | | | | | | |

Are you applying for transfer credit?

 Yes

 No

Have you previously applied to any US universities?

 Yes

 No

If yes, please list the name of each university and the date of the application.

| University (City/State) | Date of Application | Accepted (Y/N) | Dates Attended (MM/YY – MM/YY) |
|-------------------------|---------------------|----------------|--------------------------------|
| | | | |
| | | | |

Test Information

Please list any standardized tests that you have taken or plan to take. A copy of test scores must be provided with this application.

| Test | Date Taken/To Be Taken | Overall Score | Quantitative | Verbal | Writing |
|------------|------------------------|---------------|--------------|--------|---------|
| TOEFL® iBT | | | | | |
| TOEFL® CBT | | | | | |
| TOEFL® PBT | | | | | |
| IELTS™ | | | | | |
| SAT®/ACT® | | | | | |
| GRE® | | | | | |
| GMAT® | | | | | |
| Other | | | | | |

Letters of Recommendation (if applicable)

Please list the name and affiliation of each person from whom you have requested a letter of recommendation.

| Name (Last/Family Name, First/Given Name) | Name of University or Business |
|---|--------------------------------|
| | |
| | |

Employment History

Please list your employment experiences. You may use additional paper if necessary. Please include your resume.

| Employer | Job Title | Dates Employed |
|----------|-----------|----------------|
| | | |
| | | |
| | | |

Other Required Information (must complete)

Applicant's Name _____

Have you ever been found responsible for a disciplinary violation at an educational institution you have attended during your secondary school years or later? Yes No

Have you ever been convicted of a misdemeanor, felony, or other crime? Yes No

If you answered yes to either or both questions, please attach a separate sheet of paper that gives the approximate date of each incident and explain the circumstances.

Personal Essay or Statement

Associate or Bachelor's Degree

Aside from your grades and test scores, this essay will provide a more personal and insightful view of yourself. It will demonstrate your ability to organize your thoughts and communicate on paper. Write your essay on a separate sheet(s) of paper and submit it with this application. Write your full name and date of birth on each sheet. Do not include contact information here.

Please write a 300 word essay on a topic of your choice or choose a topic from the list below. Please indicate your topic by checking the appropriate box. Then include a brief statement explaining why this is your university of choice.

- Evaluate a significant experience, achievement, risk you have taken, or ethical dilemma you have faced and how it impacted you.
- Discuss an issue of personal, local, national, or international concern and its importance to you.
- Indicate a person who has had a significant influence on you and describe that influence.
- Given your personal background, describe an experience that illustrates what you would bring to the diversity in a university community, or an encounter that demonstrated the importance of diversity to you.
- Topic of your choice (e.g. Why you chose a particular program of study)

Graduate Degree

Write your essay on a separate sheet(s) of paper and submit it with this application. You must put your full name and date of birth on each sheet. Do not include contact information here.

In a well organized essay, incorporate your response to the following topics:

- ▶ What are your educational and career objectives?
- ▶ Why is this specific university a good fit for your educational and/or career goals?
- ▶ Is there additional information that may be important in the evaluation of your application?

Additional Biographical Information

Father's Full Name _____ Guardian _____

Company/Employer _____ Occupation/Title _____

Highest level of education attained _____ Degree from _____ University

Mother's Full Name _____ Guardian _____

Company/Employer _____ Occupation/Title _____

Highest level of education attained _____ Degree from _____ University

Student's Permanent Address (in your home country)

Street Address _____

City, State _____

Country _____

Postal Code _____

Telephone (country and city code) _____

Fax _____

E-mail _____

Emergency Contact

Name _____

Relationship _____

Street Address _____

City, State _____

Country _____

Postal Code _____

Telephone (country and city code) _____

Fax _____

E-mail _____

FOR UNIVERSITY USE ONLY:

US Address ELSUniversity Admission Services
400 Alexander Park
Princeton NJ 08540

Financial Certification

Each application requires financial certification, IN ENGLISH, to include bearer's name and balance in US currency. This means that you must provide proof that you will have sufficient funds to meet your living and tuition expenses, as well as the living expenses of family members who might travel with you on student-dependent (F-2) visas. Any ONE of the following is acceptable:

- ▶ A current official, certified personal bank statement or an original letter from your bank, issued within the last 6 months, **OR**
- ▶ A current official, certified bank statement issued within the last 6 months and signed Affidavit of Support if account is not in student's name, stating responsibility for your expenses. This form must be signed by the person(s) whose name appears on the bank statement, **OR**
- ▶ A letter guaranteeing your financial support from your employer, **OR**
- ▶ An original scholarship letter from your government or other organization.

ELS University Admission Services Financial Statement

I hereby certify that, exclusive of travel funds, I will have a minimum of \$ _____ in US currency available to me for each year (12 months) that I am studying at a university in the USA.

Applicant Name

Mr. Ms. Mrs.

Last/Family Name(s)

First/Given Name(s)

Full Middle Name(s)

These funds will be provided in the following manner (check and complete all that apply)

Personal

Name of Bank

Amount

Family or Sponsor

Name of Sponsor

Relationship

Amount

My Government

Name of Agency

Amount

I further certify that I can make the necessary arrangements to have these funds transferred to the United States of America

Monthly by Semester Annually

We, the undersigned, realize we are fully responsible for the financial support of the applicant while he/she is studying in the USA, and we will be held accountable by the university for maintaining the terms of this statement.

Signature of Applicant (if self sponsored) in English

Date

Name and Signature of Sponsor in English

Date

Address of Sponsor

Sworn and subscribed before me this _____ day of _____ in the year _____

Signature and Seal of Notary _____

► Required Signature(s) in English

I hereby certify that all the information contained in this application is true and correct. I understand that ELS Educational Services and University Admission Services are relying on this certification to arrange my placement in an institution of higher learning in the US.

I hereby authorize UAS to complete, sign, and submit on my behalf any and all documents and forms required to obtain acceptance to an institution of higher education and to receive direct notification of the results of said application. Additionally I give permission to institutions of higher learning to release any and all pertinent information regarding my application and acceptance to University Admission Services.

I understand that UAS and its affiliates have no liability to me whatsoever in connection with my enrollment in any institution of higher education, including but without limitation to, any claims for transportation, tuition, fees, and living expenses.



Signature of Applicant (in English)

Date

Signature of Parent or Guardian if Applicant is under 18 (in English)

Date

Please send to:

University Admission Services
ELS Educational Services
400 Alexander Park
Princeton, NJ 08540

T: +1.609.750.3506
F: +1.609.750.3507
E-mail: UPSInfo@els.edu
www.USAUniversityGuide.org